



DRAMA TEACHER

DEPARTMENT: RECREATION AND CULTURAL ARTS

GRADE 347

CHARACTERISTICS OF THE CLASS

Under the general supervision of the Recreation Specialist, performs a variety of tasks, planning and implementing daily activities of a drama class, planning and preparing for a learning environment; preparing needed materials and supplies. Work is reviewed through observation for adherence to establish policies and procedures.

EXAMPLES OF ESSENTIAL FUNCTIONS:

1. Plans and implements the activities of a drama class.
2. Responsible for the welfare, health, and safety of the students in the assigned group.
3. Plans and prepares the learning environment and prepares needed materials and supplies.
4. Assists with general housekeeping tasks.
5. Maintains professional attitudes and loyalty to the center at all times.
6. Treats all students with dignity and respect.
7. Attends all staff meetings and recommended training programs.
8. Responsible for lesson plans appropriate for specific drama class.
9. Instruct students in the performing arts.
10. Establishes and maintains a good relationship with parents and patrons.
11. Answers inquiries on facilities and services.
12. Ensures equipment is kept neat and clean; ensures equipment is safe and in working condition.
13. Reports any damaged or missing equipment to the Recreation Specialist.

NOTE:

Examples of essential functions listed in this classification specifications are not necessarily descriptive of any one position in the class. The omission of an essential function of work does not preclude management from assigning duties not listed herein if such functions are logical assignments to the position.

REQUIREMENTS:

A. Training and Experience:

B.A. in Theater, or related field, from an accredited College or University.

B. Knowledge, Ability and Skills:

- Knowledge of rules, regulations, ordinances, policies and other requirements regarding drama instruction.
- Knowledge of instruction of drama classes to children and adults.
- Knowledge of script writing and stage performances
- Knowledge of sound & lighting for stage performances
- Ability to establish and maintain effective working relationships with officials, general public and co-workers.

C. Physical Requirements: 1

D. Environmental Requirements: 1

E. Sensory Requirements: 8, 9