



City of Pembroke Pines

Recreation and Cultural Arts Department

Athletic Facility Rentals

Rental Fees:

<u>Facility Type:</u>	<u>Resident Fee:</u>	<u>Non-Resident Fee:</u>	<u>Light Fee:</u>
Soccer	\$25.00 per hour	\$40.00 per hour	\$5.00 per hour
Football	\$25.00 per hour	\$40.00 per hour	\$5.00 per hour
Baseball	\$25.00 per hour	\$45.00 per hour	\$5.00 per hour

Permits for Team Sports:

In order to coordinate the amount of usage on our fields and courts, ensure the safety of all participants and other park patron’s, and protect our youth; Permits are required for organized team sports. Certain criteria will be considered for the request; the amount of play previously permitted, the type of sport, the amount of space required to play safely, the amount of participants, the length of the request, the surrounding area, the type of park, etc. Organized (team) play requires a permit on all Athletic Facilities.

“Organized play” is defined as:

- 1) Players in uniforms.
- 2) Teams playing games with umpires or officials.
- 3) Players/sports needing to bring additional equipment to the facility (i.e. goals, cones, etc)
- 4) Games involving 3 on 3 (or more).
- 5) Games involving reoccurring play (same facility, same time, same players, etc).
- 6) Coaches instructing in a practice setting.
- 7) Private Instruction (Paid or Unpaid).

*Any one or combination of the above is needed to trigger a need for a permit.

Parks where (team sports) permits are issued. (If not listed below - then team sports are not allowed)

Chapel Trail Park	Pasadena Park	Silver Lakes South Park
Flamingo Park	Pembroke Shores Park	West Pines Soccer Park
Fletcher Park	Pines Recreation Center	TownGate Park
Maxwell Park	Walnut Creek Park	Silver Lakes North Park
Walter C Young Resource Center	Academic Village Outdoor	



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Non-Affiliated Travel Teams:

- Roster of participants
 - o Must have 51% Pembroke Pines residency rate
- Certificate of Insurance which includes the following details:
 - o Comprehensive General Liability Insurance written on an occurrence basis including, but not limited to: coverage for bodily injury and property damage, personal & advertising injury, products & completed operations, and contractual liability. Coverage must be written on an occurrence basis, with limits of liability no less than:
 1. Each Occurrence Limit - \$1,000,000
 2. Fire Damage Limit (Damage to rented premises) - \$100,000
 3. Personal & Advertising Limit - \$1,000,000
 4. General Aggregate Limit - \$2,000,000
 5. Products & Completed Operations Aggregate Limit - \$2,000,000
 - o Products & Completed Operations Coverage shall be maintained for two (2) years after the final payment under the contract.
 - o Policy shall not have an exclusion for athletic coverage.
 - o Sexual Abuse & Molestation for any agreement involving a vulnerable population. Limits shall be no less than \$500,000 per occurrence. This coverage shall be maintained for a period of no less than the later of three (3) years after the final payment under the contract.
 - o Certificate holder should be named as follows: City of Pembroke Pines, 601 City Center Way, Pembroke Pines, FL 33025.
 - o Certificate must contain the following wording: *"The certificate holder is named as additionally insured with regard to general liability."*
- Background check
 - o All volunteers, coaches, referees, concessionaires and other individuals who have access to youth, seniors, or other vulnerable populations must undergo a Level II Background screening pursuant to Section 435.04 of the Florida Statutes and Ordinances and 34.07 of the City of Pembroke Pines Code of Ordinances.
 - o All screened individuals must be approved by the City of Pembroke Pines Police Department pursuant to Section 34.07 of the City of Pembroke Pines Code of Ordinances.
- Must possess a current business license in Broward County.
- Must pay participation fees –
 - \$5.00 Per Participant – Resident
 - \$100.00 Per Participant – Non-Resident
- Rental Fees apply - \$10.00 per hour/per field or court



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Permits For-Profit Organizations *(For revenue producing activities):*

- Submit a business plan including
 - o Qualifications and credentials
 - o Estimated revenue and expenses
- Certificate of Insurance which includes the following details:
 - o Comprehensive General Liability Insurance written on an occurrence basis including, but not limited to: coverage for bodily injury and property damage, personal & advertising injury, products & completed operations, and contractual liability. Coverage must be written on an occurrence basis, with limits of liability no less than:
 1. Each Occurrence Limit - \$1,000,000
 2. Fire Damage Limit (Damage to rented premises) - \$100,000
 3. Personal & Advertising Limit - \$1,000,000
 4. General Aggregate Limit - \$2,000,000
 5. Products & Completed Operations Aggregate Limit - \$2,000,000
 - o Products & Completed Operations Coverage shall be maintained for two (2) years after the final payment under the contract.
 - o Policy shall not have an exclusion for athletic coverage.
 - o Sexual Abuse & Molestation for any agreement involving a vulnerable population. Limits shall be no less than \$500,000 per occurrence. This coverage shall be maintained for a period of no less than the later of three (3) years after the final payment under the contract.
 - o Certificate holder should be named as follows: City of Pembroke Pines, 601 City Center Way, Pembroke Pines, FL 33025.
 - o Certificate must contain the following wording: *"The certificate holder is named as additionally insured with regard to general liability."*
- Background check
 - o All volunteers, coaches, referees, concessionaires and other individuals who have access to youth, seniors, or other vulnerable populations must undergo a Level II Background screening pursuant to Section 435.04 of the Florida Statutes and Ordinances and 34.07 of the City of Pembroke Pines Code of Ordinances.
 - o All screened individuals must be approved by the City of Pembroke Pines Police Department pursuant to Section 34.07 of the City of Pembroke Pines Code of Ordinances.
- 75/25 percent profit share of gross revenue with the City of Pembroke Pines
- Must possess a current business license in Broward County



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Permits Not-For-Profit Organizations *(Fee rental waiver request):*

- Roster of participants
 - o Must have 70% Pembroke Pines residency rate
- Certificate of Insurance which includes the following details:
 - o Comprehensive General Liability Insurance written on an occurrence basis including, but not limited to: coverage for bodily injury and property damage, personal & advertising injury, products & completed operations, and contractual liability. Coverage must be written on an occurrence basis, with limits of liability no less than:
 1. Each Occurrence Limit - \$1,000,000
 2. Fire Damage Limit (Damage to rented premises) - \$100,000
 3. Personal & Advertising Limit - \$1,000,000
 4. General Aggregate Limit - \$2,000,000
 5. Products & Completed Operations Aggregate Limit - \$2,000,000
 - o Products & Completed Operations Coverage shall be maintained for two (2) years after the final payment under the contract.
 - o Policy shall not have an exclusion for athletic coverage.
 - o Sexual Abuse & Molestation for any agreement involving a vulnerable population. Limits shall be no less than \$500,000 per occurrence. This coverage shall be maintained for a period of no less than the later of three (3) years after the final payment under the contract.
 - o Certificate holder should be named as follows: City of Pembroke Pines, 601 City Center Way, Pembroke Pines, FL 33025.
 - o Certificate must contain the following wording: *"The certificate holder is named as additionally insured with regard to general liability."*
- Background check
 - o All volunteers, coaches, referees, concessionaires and other individuals who have access to youth, seniors, or other vulnerable populations must undergo a Level II Background screening pursuant to Section 435.04 of the Florida Statutes and Ordinances and 34.07 of the City of Pembroke Pines Code of Ordinances.
 - o All screened individuals must be approved by the City of Pembroke Pines Police Department pursuant to Section 34.07 of the City of Pembroke Pines Code of Ordinances.
- Certified as a non-for-profit organization

**** If you are interested in renting an athletic field, please contact Tom Joyce at 954-743-1889 or send your detailed request to tjoyce@ppines.com.**