ISO Class One Department

CITY OF PEMBROKE PINES FIRE- RESCUE
OFFICE OF FIRE PREVENTION
DIVISION CHIEF/FIRE MARSHAL
SANDRA LLUIS

December 24, 2015

Dear Business Owner:

On November 12, 2015, the Pembroke Pines City Commission passed and adopted **City Code of Ordinance 1833** which requires the installation of "Automated External Defibrillators" (AED) in certain establishments within the City. This ordinance becomes effective May 12, 2016 and provides that existing buildings required to have the AED's must comply by May 12, 2017.

To assist you in determining if your establishment is required to have an AED, included in this packet is a copy of the ordinance which outlines in Section (1) the type and size of establishments which must install the device. The Pembroke Pines Fire Prevention Bureau will also assist you in making the final determination, if the device is required.

In the event you are required to purchase an AED, please ensure that the vendor you select for the purchase includes the necessary required supplies and training. Once the AED is purchased and prior to installation, the vendor should assist you in completing a notification letter (attached) that complies with Florida Statute 768.1325, the *Cardiac Arrest Survival Act*. This notification letter must be registered with the Pembroke Pines Fire Prevention Bureau at the Pembroke Pines Government Center, 10100 Pines Boulevard, Building B – 2nd Floor, Pembroke Pines, FL 33026. Once the AED is installed and the Fire Prevention Bureau is notified, an initial inspection and subsequent yearly inspections will be conducted to ensure compliance.

For your convenience, the Fire Department has developed a flyer included with this packet, which provides a list of manufacturers that have AED devices cleared by the US Food and Drug Administration. The City of Pembroke Pines does not endorse any specific manufacturer or vendor. You are encouraged to seek competitive quotes or locate a vendor that best suits your needs.

Should you have further questions or need additional information, please feel free to contact our office at (954) 499-9560, Monday through Thursday from 7:00 am to 6:00 pm.

Sincerely,

Sandra Lluis
Fire Marshal

DCPVN 1512-041

Att: AED Program Flyer
City Ordinance 1833
AED Notification Letter

Pembroke Pines Fire Prevention Bureau
10100 Pines Boulevard – Building B / Pembroke Pines, Florida 33026
(954) 499-9560 / FAX (954) 517-8405

The City of Pembroke Pines AED Program

SAVE A LIFE

Automated External Defibrillators
What Business Owners Need to Know

As of May 2016, A New City Ordinance (1833) Will Require AED's in the Following Locations:

A. Gymnasiums, Fitness Centers and Indoor Recreational Centers in excess of 1,500 sf.

B. Assembly occupancies as defined by the Florida Fire Prevention Code with a Maximum capacity of 100 or more.

C. All Hotels and Motels

D. Assisted Living Facilities as defined by Section 429.02 Fla. Stat.

E. Nursing home facilities as defined by Section 400.04 Fla. Stat.

F. Adult day care centers as defined by Section 429.01 Fla. Stat.

G. All Ambulatory Health Care Occupancies as defined by the Florida Fire Protection Association (NFPA) 99, Health Care Facilities.

H. Office buildings with interior corridors and a square footage greater than 20,000 sf.

I. Commercial and retail spaces with a square footage greater than 30,000 sf.

It Shall be the Responsibility of the Business Owner to:

1. Install the automated external defibrillator devices.

2. Provide all the necessary training for appropriate use.

3. Maintain the AED's with the manufacturers recommended maintenance and requirements.

ALL AED'S:

- Must be registered with the City of Pembroke Pines Fire Prevention Bureau prior to installation.
- Shall contain adult and pediatric pads, disposable razors, and bandage scissors.
- Must be mounted in plain view and unobstructed. Housed in a cabinet with a clear window in the door.
- Must have an audible alarm signaling the opening of the door.
- Be permanently affixed to a wall and the top of the cabinet is no more than 48 inches above the floor.
- Must have a sign 60 inches from the floor, on center, and containing the letters "AED" and the universally recognized symbol.
- Refer to the City Ordinance for location, spacing and travel distance requirements.

Authorized AED Manufacturer's:

- Cardiac Science
  www.cardiacscience.com
- Defibtech
  www.defibtech.com
- HeartSine Technologies
  www.heartsine.com
- Philips Healthcare
  www.healthcare.philips.com/us
- Physio-Control
  www.physio-control.com
- Zoll Medical Corporation
  www.zoll.com

Contact Pembroke Pines Fire Prevention for any further questions at: (954) 499-9560

Revision 1

PROPOSED ORDINANCE NO. 2015-16

ORDINANCE NO. 1833

AN ORDINANCE OF THE CITY OF PEMBROKE PINES, FLORIDA, AMENDING TITLE XI OF THE CITY'S CODE OF ORDINANCES, ENTITLED BUSINESS REGULATIONS", BY CREATING CHAPTER 122 TO BE ENTITLED "AUTOMATED EXTERNAL DEFIBRILLATORS"; AND NEW SECTIONS 122.01 THROUGH 122.07 TO REQUIRE SPECIFIED BUSINESSES TO INSTALL AUTOMATED EXTERNAL DEFIBRILLATORS; PROVIDING FOR DEFINITIONS FOR AUTOMATED EXTERNAL DEFIBRILLATORS; PROVIDING FOR INTENT; PROVIDING FOR INSTALLATION AND OPERATION; PROVIDING FOR FEES; AND PROVIDING FOR PENALTIES; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City's existing Code regulating the health, safety, and general welfare does not recognize that there are devices that may be desirable to provide emergency medical treatment to the City's citizens and residents at certain buildings; and

WHEREAS, the American Heart Association reports recent breakthroughs in technology have resulted in the availability of devices known as automated external defibrillators ("AED") which are proven to be safe and effective for use by lay persons with minimal training in rapidly delivering a defibrillatory shock; and

CODING: Words in ~~strike-through~~ type are deletions from existing law; Words in <u>underlined</u> type are additions.

PROPOSED ORDINANCE NO. 2015-16

ORDINANCE NO. 1833

WHEREAS, the American Heart Association anticipates the widespread availability of AED's will save lives; and

WHEREAS, the Florida Legislature has determined that certain procedures should be implemented to ensure proper use of AED's and has enacted Section 401.2915, Fla. Stat., outlining these procedures; and

WHEREAS, it is the intent of this Ordinance to set minimum standards for use, maintenance and installation of AED's in certain businesses; and

WHEREAS, the City Commission has further determined that amending the Code of Ordinances of the City of Pembroke Pines to require AED's in certain businesses is in the best interest and the health, safety and welfare of the citizens, residents and businesses of the City of Pembroke Pines;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF PEMBROKE PINES, FLORIDA, THAT:

Section 1. The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance.

PROPOSED ORDINANCE NO. 2015-16

ORDINANCE NO. 1833

Section 2. Title XI, Chapter 122 of the Code of Ordinances of the City of Pembroke Pines, entitled, "Automated External Defibrillators," is hereby created as follows:

Chapter 122 Automated External Defibrillators

Sec. 122.01. Definitions.
Definition of automated external defibrillators. Automated external defibrillator device. A defibrillator device that 1) is commercially distributed in accordance with the Federal Food, Drug, and Cosmetic Act, 2) is capable of recognizing the presence or absence of ventricular fibrillation, and is capable of determining without intervention by the user of the device whether defibrillation should be performed, and 3) upon determining that defibrillation should be performed, is able to deliver an electrical shock to an individual.

Sec. 122.02. Intent.

(A) It is the intent of the city and the purpose of this chapter:

(1) To promote the public health, safety, and general welfare by requiring the installation of automated external defibrillator devices within certain buildings in the city;
(2) To provide for the inspection of each automated external defibrillator device within the city; and

Sec. 122.03. Automated External Defibrillator Devices Required.

(A) Automated external defibrillator devices shall be installed in the following buildings located within the geographical boundaries of the city:
(1) Gymnasiums, fitness centers and indoor recreational centers in excess of one thousand five hundred (1,500) square feet;
(2) Assembly occupancies as defined in the Florida Fire

Prevention Code with a maximum capacity of 100 or more.(3) All hotels and motels;(4) Assisted living facilities as defined by Section 429.02, Fla. Stat., as amended from time to time;
(5) Nursing home facilities as defined by Section 400.01, Fla. Stat., as amended from time to time;
(6) Adult day care centers, as defined by Section 429.01, Fla. Stat., as amended from time to time;
(7) All Ambulatory Health Care Occupancies as defined by the Florida Fire Prevention Code and the National Fire Protection Association (NFPA) 99, *Health Care Facilities;* (8) Office buildings with interior corridors and a square footage greater than 20,000 square feet;
(9) Commercial and retail spaces with a square footage greater than 30,000 square feet;

Sec. 122.04. Registration.

(A) All AEDs shall have product approval and be registered with the Pembroke Pines Fire Prevention Bureau prior to installation.
(B) The Pembroke Pines Fire Prevention Bureau shall review and approve the number and installation locations for AED devices, and shall inspect the establishment to confirm the AED installation as approved.
(C) Registration shall include the AED Notification Letter filled out by the owner or authorized agent and shall include the following:
   a. General description/drawings of their proposed AED location(s)
   b. Product Vendor
   c. Product Specifications, brand and model
   d. Unit Serial Number

Sec. 122.05 Installation and Operation.

(A) The Pembroke Pines Fire Prevention Bureau shall inspect all automated external defibrillator devices for operation prior to being placed in service or available for use, and on an annual basis.

(B) Automated external defibrillator devices shall be:

PROPOSED ORDINANCE NO. 2015-16

ORDINANCE NO. 1833

(1) Conspicuously located in plain view of the primary public entrance, with unobstructed access;
(2) Housed in a cabinet with a clear window in the door, an audible alarm signaling the opening of a door, permanently affixed to a wall, and whose top is no more than forty-eight (48) inches above the floor;
(3) Located below a sign having a minimum area of seventy (70) square inches and containing the letters "AED" and the universally recognizable symbol, which shall be placed no more than sixty (60) inches, on center, above the floor;
(4) Readily accessible and immediately available when needed for on-site employees and the general public, including disabled persons; and
(5) Placed near the main elevator(s) on the first floor and every consecutive floor. If the building does not have an elevator, automated external defibrillators will be placed in area of main entrance.
(6) Automated external defibrillators shall be located on each floor such that the maximum length of travel measured from the most remote point on a floor to any automated external defibrillators, shall not exceed 300 feet and
(7) Automated external defibrillators shall be located on each floor such that the maximum length of travel between any two automated external defibrillators shall not exceed 600 feet.

(C) Automated external defibrillator devices shall contain adult and pediatric pads, disposable razors, and bandage scissors. Adult living facilities shall be exempt from providing pediatric pads.

(D) All automated external defibrillator devices shall be used in accordance with the manufacturer's guidelines.

(E) It shall be the responsibility of the business owner to:
(1) Install automated external defibrillator devices;
(2) Provide all necessary training for appropriate use;
(3) Maintain automated external defibrillator devices in

accordance with manufacturer's recommended maintenance requirements and as required herein.

(F) If an automated external defibrillator device is removed for repair, a replacement shall be provided.

(G) If there is more than one entrance or exit in the building, or if the building is multiple stories, the business owner shall place a sign at each entrance, exit, or elevator indicating the location of the automated external defibrillator device.

Sec.122.06. Required Compliance Timeframes.

(A) New occupancies shall not receive a certificate of occupancy until all provisions of this subchapter have been satisfied following the date of adoption by the City of Pembroke Pines.
(B) Existing occupancies shall comply with the provisions of this subchapter no later than one year following the date of adoption by the City of Pembroke Pines.

Sec. 122.07. Penalties.

(A) It shall constitute a violation of the City Code, punishable as provided in section 130.99 to intentionally or willfully:

(1) Render an automated external defibrillator device inoperative except during such time as the automated external defibrillator device is being serviced, tested, repaired, or recharged, except pursuant to court order;
(2) Obliterate the serial number on an automated external defibrillator device for purposes of falsifying service records;
(3) Improperly service, recharge, repair, test, or inspect an automated external defibrillator device:
a. Use the inspection certificate of another person; or
b. Hold an inspection certificate and allow another person to

use said inspection certificate number.

Sec. 122.08. Applicability.

The business owner required to have an automated external defibrillator device shall comply with this section.

Section 3. It is the intention of the City Commission of the City of Pembroke Pines that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Pembroke Pines, Florida, and that the Sections of this ordinance may be renumbered, re-lettered and the word "Ordinance" may be changed to "Section", "Article" or such other word or phrase in order to accomplish such intention.

Section 4. All Ordinances or parts of Ordinances, Resolutions or parts of Resolutions in conflict herewith be and the same are hereby repealed to the extent of such conflict.

Section 5. If any clause, section, or other part or application of this Ordinance shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part or application shall be considered as eliminated and so not affecting the remaining portions or applications remaining in full force and effect.

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Section 6. This Ordinance shall become effective six (6) months after its passage and adoption.

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Words in underlined type are additions.

PROPOSED ORDINANCE NO. 2015-16

ORDINANCE NO. 1833

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF PEMBROKE PINES, FLORIDA, ON THE FIRST READING, THIS 21 DAY OF OCTOBER, 2015.

PASSED ADOPTED BY THE CITY COMMISSION OF THE CITY OF PEMBROKE PINES, FLORIDA, ON THE SECOND AND FINAL READING, THIS 12 DAY OF NOVEMBER, 2015.

CITY OF PEMBROKE PINES, FLORIDA

By: _____

MAYOR FRANK C. ORTIS

ATTEST:

_____

MARLENE D. GRAHAM, CITY CLERK

APPROVED AS TO FORM:

_____

OFFICE OF THE CITY ATTORNEY

ORTIS	AYE
CASTILLO	AYE
SCHWARTZ	AYE
SHECHTER	AYE
SIPLE	AYE

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City of Pembroke Pines, FL

Agenda Request Form

10100 Pines Blvd.
Pembroke Pines, Florida
33026
www.ppines.com

Agenda Number: 17.

File Number: 2015-16 **File Type:** Ordinance **Status:** Second Reading

Version: 2 **Reference:** **Controlling Body:** City Commission

Requester: **Initial Cost:** **Introduced:** 10/12/2015

File Name: Proposed Ordinance No. 2015-16 (Amending Title XI of the City's Code) **Final Action:** 11/12/2015

Title: MOTION TO ADOPT PROPOSED ORDINANCE NO. 2015-16 ON SECOND AND FINAL READING.

PROPOSED ORDINANCE NO. 2015-16 IS AN ORDINANCE OF THE CITY OF PEMBROKE PINES, FLORIDA, AMENDING TITLE XI OF THE CITY'S CODE OF ORDINANCES, ENTITLED "BUSINESS REGULATIONS", BY CREATING CHAPTER 122 TO BE ENTITLED "AUTOMATED EXTERNAL DEFIBRILLATORS"; AND NEW SECTIONS 122.01 THROUGH 122.07 TO REQUIRE SPECIFIED BUSINESSES TO INSTALL AUTOMATED EXTERNAL DEFIBRILLATORS; PROVIDING FOR DEFINITIONS FOR AUTOMATED EXTERNAL DEFIBRILLATORS; PROVIDING FOR INTENT; PROVIDING FOR INSTALLATION AND OPERATION; PROVIDING FOR FEES; AND PROVIDING FOR PENALTIES; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Notes:

Attachments: 1. 2015-16 AED Ordinance Revision 1
2. Memo for Proposed Ordinance No 2015-16 Changes First and Second Reading

Agenda Date: 11/12/2015

Agenda Number: 17.

Enactment Date:

Enactment Number: 1833

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	City Commission	10/21/2015	pass on First Reading Aye: 5 Mayor Ortis, Vice Mayor Siple, Commissioner Castillo, Commissioner Schwartz and Commissioner Shechter Nay: 0				Pass
1	City Commission	11/12/2015	adopt				Pass

Aye: 5 Mayor Ortis, Vice Mayor Siple, Commissioner Castillo, Commissioner Schwartz and Commissioner Shechter

Nay: 0

SUMMARY EXPLANATION AND BACKGROUND:

1. On August 19, 2015 the City Commission directed the City Attorney to draft an ordinance regarding the placement of automated external defibrillators (AED) at certain facilities in the city.

2. The Florida Legislature has determined that certain procedures should be implemented to ensure proper use of AED's and has enacted Section 401.2915, Fla. Stat., outlining these procedures.

3. It is the intent of this Ordinance to set minimum standards for use, maintenance and installation of AED's in certain businesses.

Item has been reviewed by the Commission Auditor and approved for the Agenda.
FINANCIAL IMPACT DETAIL:

a) **Initial Cost:** At this point, the net revenue impact to the city is inestimable.
b) **Amount budgeted for this item in Account No:** Not Applicable.
c) **Source of funding for difference, if not fully budgeted:** Not Applicable.
d) **5 year projection of the operational cost of the project:** Not Applicable.
e) **Detail of additional staff requirements:** Not Applicable.

AED NOTIFICATION LETTER

Date:_____

From:_____
(Company Name)

To: Pembroke Pines Fire Rescue – Fire Prevention Bureau
10100 Pines Boulevard Building B – 2nd Floor
Pembroke Pines, Florida 33026
Ph: (954) 499-9560 - Fax: (954) 517-8405

Pursuant to Florida Statute 768.1325 Cardiac Arrest Survival Act, _____
(Company Name)

hereby gives notice that it has implemented an automatic external defibrillator (AED) program at its operating site.

One AED is Being Deployed at the Following Site:
(For locations requiring more than one AED, include the Multiple AED Location Addendum Form with this submittal.)

Site Company Name: _____

Address: _____

Phone Number: (_____)_____

AED Location: (i.e. 1st floor. North wall in lobby) _____

AED Information:

Purchase Date: _____

AED Brand Model: _____

Vendor: _____

Vendor Phone Number: (_____)_____

Serial Number: _____

AED Building Contact Information:

Contact Name: _____

Title: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: (_____)_____

E-mail: _____

MULTIPLE AED LOCATION ADDENDUM FORM

Site Company Name: _____

Address: _____

Phone Number: (_____)_____ **Date:** _____

AED Location	Serial Number	Purchase Date	Brand Model

Additional Information: _____

_____

_____

_____

_____