

April 5, 2016

The Regular Meeting of the **CHARTER ELEMENTARY MIDDLE SCHOOL ADVISORY BOARD** was called to order by Vice Chairman Levy on Tuesday, April 5, 2016, at 6:02 P.M. at Charter Elementary Middle School, West Campus, 18500 Pembroke Road, Pembroke Pines, Florida. All stood for the Pledge of Allegiance. Board Secretary Borgstrom called roll and declared there was not a quorum, so the meeting will begin as a workshop.

**2015-2016 CHARTER ELEMENTARY/MIDDLE SCHOOL ADVISORY BOARD:**

**PRESENT:** Vice Chairman Levy, Members Garcia (6:19), Sylvester, Madabhushi (6:19), Razza, Granda, and Rundell; Alternate Member Francis (6:15)

**ABSENT:** Chairman Prescott, Members McVey and McGovern; Alternate Members Bucknam, Reyes, and Dawkins

**ALSO PRESENT:** Jonathan Bonilla, City Comptroller; Erik Gutierrez, Lead Registrar; Principals Bass, Chance, Castellano and Libidinsky; and Board Secretary Katherine Borgstrom

**CITY MANAGER'S REPORT:**

Jonathan Bonilla, City Comptroller, informed the meeting that there was no report from the City Manager's Office. Mr. Bonilla spoke about fundraising efforts and the totals collected to date. Financial totals for some of the most recent events have not been completed but he will have totals for the May meeting.

Mr. Bonilla introduced Erik Gutierrez, Lead Registrar. He relayed that Lottery had closed on March 20 and that 80% of the currently enrolled students re-enrolled on line through the lottery. He stated that any new enrollees would be able to view their status in about a week on the lottery web page.

[Secretary's note: Members Madabhushi, Garcia and Francis arrived during the Principal's report, after which the Vice Chairman declared the meeting had a quorum.]

**APPROVAL OF MINUTES:**

On a motion by Member Rundell, seconded by Member Granda, to approve the minutes of the March 1, 2016 Regular Meeting, as received, the following votes were recorded:

AYE: Vice Chairman Levy, Members Garcia, Sylvester, Madabhushi, Razza, Granda, and Rundell; Alternate Member Francis

NAY: None

Motion Passed

**EXCUSED ABSENCES:**

On a motion by Member Rundell, seconded by Member Granda, to excuse Chairman Prescott, Members McVey and McGovern; Alternate Members Bucknam and Reyes from the April 5, 2016 meeting, the following votes were recorded:

AYE: Vice Chairman Levy, Members Garcia, Sylvester, Madabhushi, Razza, Granda, and Rundell; Alternate Member Francis

NAY: None

Motion Passed

**PRINCIPAL'S REPORT:**

Principal Castellano presented the Curriculum Specialists from each campus. These ladies presented a look at the on-going process for accreditation renewal in 2017. The mission and vision of the school system were reviewed and approved by the board. They also presented a timeline to show what will need to be completed to prepare for the spring 2017 visit of the AdvancedEd team for accreditation.

On a motion by Member Rundell, seconded by Member Sylvester, to approve the current Vision and Mission statement for the Elementary and Middle Schools as presented, the following votes were recorded:

AYE: Vice Chairman Levy, Members Garcia, Sylvester, Madabhushi, Razza, Granda, and Rundell; Alternate Member Francis

NAY: None

Motion Passed

Mr. Bass presented the timeline for the 2016-2017 Advisory Board Election process, which will begin immediately and the May meeting will include the Meet the Candidates Session at the beginning of the meeting. The board approved the timeline.

On a motion by Member Rundell, seconded by Member Granda, to approve the 2016-2017 Advisory Board Election Timeline as presented, the following votes were recorded:

AYE: Vice Chairman Levy, Members Garcia, Sylvester, Madabhushi, Razza, Granda, and Rundell; Alternate Member Francis

NAY: None

Motion Passed

Mr. Castellano also went over the April events for all campuses, which include the FSA and End of Course exams which involve much of the month for the students and teachers.

**OPEN FORUM:**

No one spoke during the Open Forum.

**NEW BUSINESS:**

**Joint Communication:**

Member Costa of the Charter Academic Village Advisory Board was in attendance and reported on their March meeting.

**Annual Report to The City Commission:**

Chairman Prescott has prepared a draft of the Annual Report and members have been given a hard copy at this meeting. Members are asked to make any suggested changes or additions to the Board Secretary so that the report can be finalized and approved at the May meeting.

**ADJOURNMENT:**

On a motion by Member Rundell, seconded by Member Granda, to adjourn the meeting,  
the following votes were recorded:

AYE: Vice Chairman Levy, Members Garcia, Sylvester, Madabhushi, Razza, Granda,  
and Rundell; Alternate Member Francis

NAY: None

Motion Passed

Respectfully submitted

Katherine Borgstrom

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Board Secretary

ADJOURNED: 6:37 P.M.  
APPROVED: 5/3/2016