

February 2, 2016

The Regular Meeting of the **CHARTER ELEMENTARY MIDDLE SCHOOL ADVISORY BOARD** was called to order by Acting Chair Bucknam on Tuesday, February 2, 2016, at 6:05 P.M. at Charter Elementary Middle School, East Campus, 10801 Pembroke Road, Pembroke Pines, Florida. All stood for the Pledge of Allegiance. Board Secretary Borgstrom called roll and declared a quorum.

**2015-2016 CHARTER ELEMENTARY/MIDDLE SCHOOL ADVISORY BOARD:**

**PRESENT:** Members McVey, Sylvester, Razza, Madabhusi and Granda; Alternate Members Bucknam and Dawkins

**ABSENT:** Chairman Prescott, Vice Chairman Levy, Members Granda, Rundell and McGovern, Alternate Members Reyes and Francis

**ALSO PRESENT:** Jonathan Bonilla, City Comptroller; Erik Gutierrez, Lead Registrar; Javier Diaz, Chartwells, Principals Bass, Chance, Castellano and Libidinsky; and Board Secretary Katherine Borgstrom

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**CITY MANAGER'S REPORT:**

Jonathan Bonilla reported for the City Manager. He spoke about fundraising, reporting on the current status of the parent pledges and the SOS, focusing on Dress Down Days. He reminded parents they can receive credit for their volunteer hours if they assist in any fundraiser event. Mr. Bonilla also reminded parents of the upcoming fundraising events such as the Taste of Pines, the Mayor's Golf Tournament, and the 5K Pursuit.

Mr. Bonilla introduced Erik Gutierrez, who has been hired to be the lead registrar. He reminded the parents that the enrollment Lottery will be open through March 20 and that currently enrolled students must be re-enrolled on line through the lottery. For each student re-enrolled a family will receive one hour credit for their volunteer hours. He also spoke about re-assignments being based on need and availability and that all re-assignment requests, which must be done on line also, will only be received through February 20 and they will each have an individual review to determine if the transfer is possible.

**APPROVAL OF MINUTES:**

On a motion by Member Sylvester, seconded by Member Garcia, to approve the minutes of the January 5, 2016 Regular Meeting, as received, the following votes were recorded:

AYE: Members McVey, Sylvester, Razza, Madabhushi and Granda; Alternate Members Bucknam and Dawkins

NAY: None

Motion Passed

On a motion by Member Sylvester, seconded by Member McVey, to approve the minutes of the January 11, 2016 Regular Meeting, as received, the following votes were recorded:

AYE: Members McVey, Sylvester, Razza, Madabhushi and Granda; Alternate Members Bucknam and Dawkins

NAY: None

Motion Passed

**EXCUSED ABSENCES:**

On a motion by Member McVey, seconded by Member Sylvester, to excuse Chairman Prescott, Vice Chairman Levy, and Member Rundell from the February meeting; Members McGovern, Madabhushi and Alternate Member Dawkins from the January 5, 2016 meeting; and Member Garcia, Alternate Members Bucknam, Dawkins and Reyes from the January 11, 2016 meeting, the following votes were recorded:

AYE: Members McVey, Sylvester, Razza, Madabhushi and Granda; Alternate Members Bucknam and Dawkins

NAY: None

Motion Passed

**PRINCIPAL'S REPORT:**

Principal Bass introduced Javier Diaz, from Chartwells, who gave a brief presentation on the food service, along with Marlin Alvarez and Liberty, both from Chartwells also. They touched on menu preparation, adherence to national nutrition guidelines, obtaining feedback from students and parents and health inspections. They took questions from the audience.

Mr. Bass also went over the February events for all campuses and invited parents and students to attend the Teacher of the Year and Non-Instructional Employee of the Year recognition ceremony to be held on February 11 at the River of Grass.

**OPEN FORUM:**

No one spoke during the Open Forum.

**NEW BUSINESS:**

**Joint Communication:**

Member Pacini of the Charter Academic Village Advisory Board was in attendance and reported on their January meeting.

**ADJOURNMENT:**

On a motion by Member McVey, seconded by Member Garcia, to adjourn the meeting, the following votes were recorded:

AYE: Members McVey, Sylvester, Razza, Madabhusi and Granda; Alternate

Members Bucknam and Dawkins

NAY: None

Motion Passed

Respectfully submitted

Katherine Borgstrom

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Board Secretary

ADJOURNED: 6:45 P.M.

APPROVED: 3/1/2016